



BUILDING INSPECTION
385 Kimbark Street, Longmont, CO 80501
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NOTIFICATION LIST FOR BOA

[Longmont Municipal Code §15.02.020.J.2](#) and [Appendix B \(Submittal Requirements\)](#) of require that the applicant supply the City with a certified list of names and addresses of all property owners within the required notice distance. This list is typically obtained from the County Assessors office.

***THE BOULDER COUNTY ASSESSORS OFFICE WILL
NEED 5-7 DAYS PRIOR TO THE CITY OF LONGMONT'S
DEADLINE TO PROVIDE YOU WITH THE NECESSARY
INFORMATION.***

Call Lisa DeForge at the Boulder County Assessors Office. Her phone number is **303-441-3594**. The Assessors Office is located at 1325 Pearl St. in Boulder.

For a set-up fee of \$30.00 plus 0.225 cents per mailing label, the Office will provide you with:

- A detailed list of the surrounding properties, including owner's name, owner's address, property address and description
- A vicinity map showing the subject property and properties to be notified, along with the County logo
- Mailing labels sorted by owners' last names

The above information is provided as a courtesy and is subject to change by the Boulder County Assessors Office.

If you provide the required list from a different source, they must certify, in writing, as to the accuracy of the list.